

# THE PRESERVE AT SOUTH BRANCH COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Tuesday, April 4, 2023  
Time: 9:00 a.m.  
Location: Residence Inn  
2101 Northpoint Parkway  
Lutz FL 33558

## Agenda

*For the full agenda package, please contact [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com)*

### I. Roll Call

*S1: Anthony Snyder*

*S2: Jennifer Whelihan  
(Chair)*

*S3: Steven Lopez*

*S4: Jeff Haller  
(Vice)*

*S5: Jules Abercrombie*

*DM: Tish Dobson*

*DC: Sarah Sandy*

*DE: Stephen Brletic*

### II. Audience Comments – Agenda Items

*(Limited to 3 Minutes Per Individual)*

### III. Consent Agenda/Administrative Items

- A. Consideration and Approval of The Minutes of the Regular Meeting Held March 7, 2023 [Exhibit 1](#)
- B. Consideration and Acceptance of The February 2023 Unaudited Financial Report [Exhibit 2](#)

### IV. Business Items

- A. Consideration of District Counsel Legal Services [Exhibit 3](#)
  - 1. [DSK Law](#)
  - 2. [Kutak Rock LLP](#)
- B. Discussion on District Engineering Services
- C. Consideration of Date Change for the July Regular Meeting
- D. Discussion on FY 2024 Budget [Exhibit 4](#)
- E. Consideration of Blue Water Aquatics Proposal for Quarterly Fountain Maintenance - \$7,138.36/yr [Exhibit 5](#)

### V. Chair Report – Jennifer Whelihan

### VI. Staff Reports

- A. District Counsel – Sarah Sandy, Kutak Rock
- B. District Engineer – Stephen Brletic, JMT
  - 1. Discussion on Drainage Needs for 15590 Sweet Springs Bend [Exhibit 6](#)
- C. District Manager – Tish Dobson, DPGF
  - 1. Field Operations Report [Exhibit 7](#)
    - a. Landscape Report – Cepra
      - i. Consideration of Spring Annuals Rotation Proposal - \$2,250.00 [Exhibit 8](#)
    - b. Pond Report – Steadfast Environmental [Exhibit 9](#)
  - 2. Update on Sign Survey

**VII. Audience Comments – New Business/Non-Agenda Items**

*(Limited to 3 Minutes Per Individual)*

**VIII. Supervisor Requests**

*(Includes Next Meeting Agenda Item Requests)*

**IX. Action Item Summary**

*(To Be Emailed to Supervisors and Staff)*

**X. Next Meeting Quorum Confirmation**

*(May 2, 2023 at 9 a.m. at Residence Inn by Marriott Tampa Suncoast Parkway at NorthPointe Village - 2101 Northpoint Parkway, Lutz, FL 33558)*

**XI. Adjournment**